

## MEETING MINUTES

**For Meeting of the Board of Trustees: May 13, 2008**  
**Valley Unitarian Universalist Church, 6400 W. Del Rio St. Chandler, AZ**

### *On the Path to Greatness: Enriching People, Changing Lives and Reaching Out to Others*

Charlie T, *President, 2007-08*

*	Joel S	Secretary	*	Barb T	Trustee
*	Barbara F	Trustee	*	Anne S	Trustee
*	Jim N	Trustee	*	Janet C	Trustee

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Board Members Present: , Joel S., Anne S., Barb T., Jim N.

Staff members present: Lone J.

The meeting was called to order at 7:00 P.M. by Barb T., acting as chairperson.

Janet C. noted a change to the minutes from April, Jim N. moved to approve the minutes as changed, seconded by Barb T., and approved unanimously.

The next order of business was the monthly financial report. Joel S. reported on the monthly budget and the status of income versus revenue for the year. Both income and expenses are within normal range for the year.

The next order of business was review and approval of the revised budget. The first issue was a review of the Minister package and contract without the Minister being present. Jim N. moved to approve the Minister's package and contract, seconded by Janet C., unanimously approved. All three absent Board Members also approved the Minister's package and contract by email. The Board then reviewed the overall budget. Joel S. noted that the current budget up for approval has a reduction in projected pledge revenue from \$385,000 to \$365,000 to \$357,000 in the current budget. Lone J. noted areas where the budget has been cut. Barb T. moved to approve the budget as drafted, seconded by Jim N. and approved unanimously. The budget as approved will be presented to the congregation for review and vote at the Annual Congregational Meeting on June 2<sup>nd</sup>.

The next order of business was a discussion of authorization for Linda L. and Celeste P. to officiate at weddings. Jim N. moved to authorize Linda L. and Celeste P. to officiate at weddings under the authority of the Valley Unitarian Universalist Church, however, as a staff member, Celeste P. must officiate outside of her regular working hours. Barb T. seconded, and the Board approved unanimously.

The next order of business was discussion of the budget planning and informational meeting on May 25th. Joel S. will coordinate with the Finance Team for the presentation. Jim N. emphasized discussion of the process. Janet C. will conduct the evaluations. Barb T. suggested we present the budget as a program budget instead of a line item budget. Jim N. will discuss process flow.

Barb T. asked if we will have a preparation session for the annual meeting. Board members who can attend will meet on May 27<sup>th</sup> to prepare. Lone J.'s minister's report included items that should be addressed in the annual meeting.

The next order of business was a Stewardship update. Joel S. gave a report of pledges recorded to date, with an assessment of projected pledges from members who pledged last year. The Stewardship Team has projected a \$357,000 pledge figure based on actual pledges received and projections. Lone J. suggested we ask Chris S. to be at the annual meeting to discuss annual pledge numbers and projections.

Next, the Board discussed a date for a mini-retreat with new and returning Board members. The date is tentatively set for June 14<sup>th</sup> from 10:00 to 12:00. The meeting will focus on lessons learned and goal-setting.

The next order of business was the Minister's monthly report. Lone J. presented her report, which is also in writing. In discussing the report, the Board asked Lone to confer with the Committee on Ministry to develop a process for congregational members to have input into services and ministry. The Committee on Ministry needs to make itself better known to the congregation and make its functions better known.

The Board is grateful for the work of the organizers of the Searching for the Future Weekend and the Heart's Desire Auction. Janet C. will send thank you cards.

Barb T. will draft the Board Bits article for the newsletter on the results of the SFTF weekend, including the number of votes for our goals, and the drafts of the covenant and the mission statement developed over the weekend.

The last topic was "What are you Hearing?" Barb T. noted discussions she has heard that some members are starting to feel that they cannot sit and enjoy services because of the number of requests for volunteer support being made.

The meeting adjourned at 9:05 p.m.