

## (Virtual) Board Meeting December 22 2015

Present:

Janice M., Cliff A., Barbara F., David S., Ann S., DeeAnne M., Paul S., Rev. Andy B.

Absent:

Melanie C.

Guest:

Chris (Special Funds)

### Finance Report

Start: 19:00

Time: :26

1. Revenue ~7k below projections, but continues to improve each month as collections improve
2. Expenses ~4k below projections helps offset revenue shortfall
3. Year-end projection is estimated to be at budget or slightly below above (+/- 4k)

### Finance report was received by the Board.

4. Special Funds Grant request:
  - a. \$7k grant to support VUU Sanctuary kitchen upgrades to support multiple programs including iHelp.
  - b. Upgrades include electrical upgrades to support water heater and range, new refrigerator, ice maker, cabinets, counters, microwave.
  - c. Cliff moved and Ann seconded to approve the special funds grant to support the kitchen upgrade. The motion was approved unanimously.**

### Consent Agenda

Start: 19:26

Time: :04

1. Consent Agenda Topics:
  - a. Ministers Report
  - b. November meeting minutes
2. VUU attendance on track to reach highest ever for a year. November attendance was slightly lower than expected.
3. The second Black Lives Matter banner was stolen. A third banner has been made and plans in place for a ceremony to display.
- 4. DeeAnne moved and Paul seconded to approve the consent agenda as written. The motion was approved unanimously.**

### **Finance committee recommendations**

Start: 19:30

Time: :09

1. Budget committee representatives expanded from 5 to 7 people this year
2. Bill, David, DeeAnne, Linda, Paul, Ann S (pending acceptance), and 1 stewardship rep - TBD
3. **DeeAnne moved and Paul seconded to approve the budget committee representatives. The motion was approved unanimously.**

### **Linkage: Review communication plans**

Start: 19:39

Time: :21

1. Board agreed to move mid-year meeting to 1/31. **Action Item: Janice to communicate change to the congregation.**
2. New VUU website. Board agreed on new layout for the board section of the website. **Action Item: All to review new website and send feedback to Byon before 1/11.**
3. The Board Room – Janice will complete signage and we will start in January. 1<sup>st</sup> Sundays. **Action Item: Board members to volunteer to cover these days to communicate and be available to the congregation.**
4. LDC Workshop scheduled for 2/6. **Action Item: Board members please attend if available.** Topics:
  - a. Rev Andy keynote
  - b. How to run a committee
  - c. The wider community
  - d. Finance at VUU training
  - e. Communication
5. SWPR Webinar scheduled for 1/6. **Action Item: Board members please attend if available.**

### **Visioning Process**

Start: 20:00

Time: :24

1. Nancy E. has volunteered to help organize and publicize
2. Reviewed the small group discussion template
3. **Action Item: Barbara to set up training session(s) for board members utilizing Zoom for Rev Andy to train on listening.**

### **Action Items:**

Start: 20:24

Time: :00

1. **Janice:** Communicate mid-year meeting schedule change to the congregation.

2. **All:** Review new website and send feedback to Byon before 1/11.
3. **All:** Volunteer to participate in the Board room on 1<sup>st</sup> Sundays after service to communicate and be available to the congregation.
4. **All:** Board members please attend LDC Workshop and/or SWPR webinar if available.

**Adjournment:**

Paul moved and Ann seconded to adjourn the meeting. The motion passed unanimously at 20:24.