

Board Meeting - via WebEx video

Present: Musette S., Cliff A., DeeAnne M., Barbara F., Jess N., Rev. Earl

Absent: Janice M., Paul S.

Guest(s): None

Pre-meeting notes: As of 7:00 group members are still having some technical difficulties joining WebEx meeting.

Gratitude

Start: 7:01

Time: 0:02

Discussed thanking worship associates and staff for helping Rev. Earl get settled.

Mindful Opening/Introductions

Start: 7:03

Time: 0:06

- Rev. Earl reads invitation for a congregational meeting, remembering to be conscious of our free faith, and that wherever we are and wherever we are going, we are always a religious community. He invites us to be guided during this meeting by the reading with hopeful spirits.
- Roundtable introductions by Board members for Rev. Earl.

Consent Agenda

Start: 7:10

Time: 0:10

Consent Agenda Topics

- Previous meeting minutes
- Finance Report: DeeAnne gives overview of July 2016 Financial Report.
 - Revenue short, but we saw this same shortfall happen during the first month of the fiscal year last year. Rev. Earl echoes that, in his experience, the first month of fiscal year is not typically a good measure. Expenses were on budget. Cash on hand is in addition to Reserve Funds.

August 23, 2016

- Discuss pledge allocations. Pledges are allocated across the months. VUU budgeted pledge revenue is based on 2 years ago. July was the first month of the FY for pledges, but now that we are operating on calendar year, this will no longer be the case.
- During summer months, VUU's other income was also short. Discussed total income may have been affected (in addition to summer time frame) by Rev. Andy's absence and we also had no Compassion in Action.
- Incurred unplanned expense of fixing two (2) failed AC units.
- Discussion centering on the VUU website's "donate" button. Currently, this button is labeled "pledge to operating." Discuss that this may be confusing and perhaps this verbiage can be simplified. Along the same lines, discussed reminding congregation via announcements that we can use our phones and other devices to donate/pay pledge.
- Finance committee has approved the Finance Report.

Barbara moved and Musette seconded to approve consent agenda. The motion passed unanimously at 7:20.

Vision & Ends Statements

Start: 7:21

Time: 0:26

- Discussion to formally approve revisions to Article 1 in Board Policy book, as affected by the Board's prior action to adopt VUU's new Vision & Ends statement into Board Policy.
- Barbara reported on the work of the Policy Committee (comprised of Barbara, David S. and Anne S.). She shared the new version of the VUU Policy Book that shows the edits regarding the Vision and Ends statements. Policy committee's process included scanning the entire policy book as well as the by-laws to find any items affected by the incorporation of the new Vision and Ends. Barbara reported that they did not find anything in the by-laws to be affected.
- Policy committee would like to have a standing monthly agenda item for policy review. Barbara pointed out how thorough VUU's policies are and noted that it makes her feel proud of everything VUU Board Members have accomplished over the years.

- Highlighted review of edits to Article 1:
 - Section 1.01 is now VUU's mission statement
 - Section 1.02 is now replaced with our Vision & Ends statements, removed the previous "goal" statements.
 - Section 1.03 revision: "Owners of the mission" is now "Owners of the mission and Vision and Ends..."
 - Section 1.04 revision: Sentences regarding financial stability have been expanded
 - Section 1.05 revision: Turned annual goals and strategic planning paragraphs into bulleted format and pulled out specific statements.
- Discussion and approval of Article 1
 - Cliff moves to approve revised Article 1 and Jess seconded. Motion was unanimously approved at 7:27.

Board Goals 2016-2017

Start: 7:28

Time: 0:02

Discuss/Draft Board goals

- Given the shortened meeting time due to technical difficulties and absence of two Board members, DeeAnne suggests we wait until entire Board is together at following meeting. All attendees agreed.

Member Survey

Start: 7:30

Time: 0:04

Review member survey

- Anne has worked on the survey for the last 3 years, using Survey Monkey

- Musette suggests the Board should have their own Survey Monkey account. Cost involved.
- Barbara suggests Google Forms as another survey option (free). Results can be downloaded into a spreadsheet.
- This year, Musette will use Anne's Survey Monkey account.

Linkage

Start: 7:36

Time: 0:02

Discuss Board content on the website. Board members are asked to send Musette a photo for Board website page with a little bio.

Action Items/Wrap Up

Start: 7:38

Time: 0:06

1. DeeAnne to talk to Sue about Pledge to Operating button on the website
2. Barbara will bring up including announcement about pledge button at Worship Associates meeting.
3. Musette will look into Google Forms and advise as to usability
4. All need to send Musette a photo for Board website page with a little bio (except Janice and Musette).
5. Janice to add a standing agenda item for Policy Committee. Time for education on policies and suggested edits.

Adjournment

Barbara moved and DeeAnne seconded to adjourn the meeting. The motion passed unanimously at 7:44.