

BOARD OF TRUSTEES MEETING
ZOOM MEETING
July 26, 2018
MINUTES

7/26/18 6:33 PM - DeeAnne (DM), Andy (AB), Karl (KH), Bob Fabre (BF) present.

7/26/18 6:37 PM - Musette (MS) signs in

7/26/18 6:39 PM – Who to thank:

- Johnny Godfrey – Resigning from kitchen. Thanks for the years of service.

7/26/18 6:41 PM – Maria Dixon (MD) present. Quorum attained.

7/26/18 6:42 PM – Mindful Opening

- The Daily Stoic. Quote from Seneca w/ reflection.
- Remember to keep balance in our lives

7/26/18 6:45 PM – Consent Agenda

- a. Will need to discuss BoT schedule later this meeting and finalize at next
- b. BF moves to approve to the consent agenda.
 - a. MS 2nds.
 - b. All approve. Motion passes 5-0

7/26/18 6:48 PM – Jim Horton present

7/26/18 6:48 PM – Mary Erickson (ME) present.

7/26/18 6:48 PM - Parking proposal

- a. BF questions where the extra spaces will be located
 - a. In dirt area on the north side of existing parking
 - b. No impact on future planning on Capital Campaign proposed plans
- b. BF questions why doing now instead of waiting until Capital Campaign
 - a. DM requested looking into this given the number of cars currently parking on the street and concerns re: possible increased attendance w/ 2 services resulting in larger numbers of cars on the street
- c. ME questions re: surface
 - a. Will be a gravel fill that will be packed in to keep the lot level
- d. DM asks re: timeframe
 - a. Multistep process
 - i. Chandler will first require application for Use Permit
 1. Request permit (\$500 cost), no guarantee and fee non-refundable
 2. If Chandler allows application to proceed then neighborhood meeting will take place. Chandler will help facilitate.

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3. Then goes before Chandler for approval to proceed with approving Permit and allowing construction to proceed.
- b. After approval a couple of months before breaking ground at the best
 - i. Jim states his best guess would be at best October or November
 - ii. Where will money come from?
 1. \$500 for permit can be allocated from the Property Acct in the budget
 - iii. Jim will come up with final cost estimate for project
- e. ME motions that we pay \$500 for permit application
 - a. MS 2nds
 - b. Motion approved 5-0

7/26/18 7:01 PM – JH Leaves

7/26/18 7:01 PM – Minister's Report

- Attendance Data
 - April & May attendance were strong
 - June attendance average
 - Jan 2018 – Attendance was down. Was first time AB took sabbatical for 1 month at a time. AB will review impact further in relation to planning for his sabbatical. Will discuss his insights next meeting
- Annual staff reviews being done this week
 - Tying goals of the staff to the End Statements
 - Will have more detail next month
 - Staff thinking about how to measure their impact in moving VUU toward the End Statements
- Second Service
 - Will be increasing out communication re: 2nd Service
 - 9:15 & 11:30 am Services
 - 10:30-11:20am FF time
 - Still working on choir schedule, kitchen schedule, other details
 - Will have communication coming up in the next newsletter
 - 80% of Congregations that add 2nd service see measurable increase in attendance & income

7/26/18 7:09 PM – BoT Schedule Discussion

- Board Retreat?
 - September 22, 2018 works for most everyone. MD may have a conflict. Will look into that weekend to know for certain.
- No Congregational Survey in FY2019.
 - WILL do Survey in FY2020.

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- BoT roles
 - MS will continue Board Web content
 - Thank You cards will be moved to the Secretary responsibilities
 - MS will be added to the Capital Campaign Committee (CCC) with DM

7/26/18 7:20 PM – VUU Capital Project

- Postcards ordered and will be sent to DM
- Plan to send out to 500 people
 - first sent to members, pledge givers, & donors
 - Remainder will be sent to visitors, friends, supporters, etc.
- Started to build a Capital Campaign website
 - No one on the 2 committees yet
 - Article going in the monthly bulletin asking for people interested in the CCC & CPC
 - Names of those who have already expressed interest have been passed on to Sue Ringler & AB for the Interest List
 - AB recommends 7-10 members per each committee
 - Will set up an email address that would eventually go the head of the committee
 - Website will have Sue's office number listed on the website at this time
 - Application forms for people interested in being on the committees
 - An "About Us" page about the Capital Campaign, Wendell's vision, etc.
 - Website will have an explanation of what the CPC and CCC do
- AB will provide list of recommended members at board meeting for approval

7/26/18 7:35 PM – Check Signers

- DM recommends adding KH & BF to DM, ME, AB. Will need to remove PS as he is now Financial Analyst
 - Motion by MS to approve new check signers as AB, BF, DM, KH, & ME
 - MD 2nds
 - Motion passes 5-0

7/26/18 7:37 PM – Board Room

- MS & DM will be there

7/26/18 7:38 PM – BoT Retreat

- Activities?
- PS drafted to plan the BoT retreat
- AB happy to bring content relevant to the theme

7/26/18 7:40 PM – Reviewed Action Items

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7/26/18 7:43 PM – KH moved to adjourn. MS 2nds. Motion passes 5-0. Meeting adjourned.