

Board Minutes  
9/27/18  
Online Meeting

Common Abbreviations:

AB – Andy Burnette  
BF – Bob Fabre  
BoT – Board of Trustees  
DM – DeeAnne McClenahan  
KH – Karl Hurst-Wicker  
MD – Maria Dixon  
ME – Mary Erickson  
MS – Musette Steger  
PS – Paul Schneider

Who to thank – Joe Martin for all the work he has done around the campus.

9/27/18 6:38 PM  
Mindful Opening

9/27/18 6:43 PM – CONSENT AGENDA

Budget Process moved to next meeting's Consent Agenda

Special Funds would like to honor Beverly McCormick on 11/28/2018 and require board approval

PS moves to approve consent agenda

KH 2nds

Vote: unanimous approval Consent Agenda (6-0)

9/27/18 6:45 PM

2 guests

David Sheh (DS) & Melanie Cloonan-Schulte (MC-S)

DENOMINATIONAL CONVERSATIONS - DS

PSWD used to hire regional staff, but lately UUA hires staff. PSWD are reaching out to Congregations to ask what is good, what is bad, what do you like about regional services, what don't you like about regional services. DS is tasked with surveying congregations. Questions asked:

1. What's new and exciting in congregation this year?
  - a. Everyone is enthusiastic about our Sr. minister, finances are stable, going to 2 services, enthusiasm is high, & capital campaign about to begin. We are also excited about our work with the community & interfaith groups
  - b. have a good set of end statements
2. Biggest challenges?
  - a. Obtaining funds for the capital campaign

- b. Space
- c. Determining adequate measures to assess our impact & growth toward our goals/end statements.
- d. Concerns re: unity when having 2 separate services
- 3. Regional Services interactions/Personnel?
  - a. Positive
- 4. Board development days
  - a. Coming in November. Will involve VUU, the Surprise, & the West Valley congregations.
  - b. AB – suggests everyone to go to [vuu.org/leadership](http://vuu.org/leadership) as there are several new resources that have been put on there. Is happy that they are focused on leadership training.
- 5. Primary Contact?
  - a. Jan Christian
- 6. Gen Assembly? Any problems? What would make more appealing?
  - a. Improve affordability as it is often expensive.
  - b. District assembly would be more appealing if it was a regional assembly. More energy in a bigger gathering. Recommended considering rotate 1 yr for regional and 1 yr for general assembly & eliminating district assemblies.
  - c. Recommended more publicity in the congregations re: district/regional assemblies so people know they are coming up and happening
- 7. What else do we want? What questions do we have?
  - a. Nothing.

9/27/18 7:04 PM

- Minister's report
- MC-S & her calling.
  - Lay ministry program not in our region yet. Is a 40-year-old program that's not well known in this area.
  - MC-S & AB would develop a covenant on their relationship as a commissioned minister & a lay minister and how we can help the congregation together.
  - MC-S – has contemplated for several years entering the ministry.
    - The lay ministry program would deepen MC-S's involvement & be useful to the congregation.
    - Requires letters of support from AB & BoT representatives
    - UUA has the forms online & are due on October 1.
      - AB, DM, & PS will do the forms.
    - MC-S will send the forms.

9/27/18 7:17 PM

DM sent email w/ board goals, as drafted below:

1. The VUU Board will support the capital planning and fundraising for campus improvements, provide charters to the Capital Planning and Capital Campaign Committees, **and ensure that a**

**feasibility study is completed by end of 2018.** Each trustee commits to make personal financial commitments to the Annual Operating Campaign and to the Capital Campaign on or before November 1, 2018.

We will have met this goal if by spring 2019 these two committees are operating independently, indicate they have the support and resources they need, and have made significant steps including having kicked off a capital campaign with a time-frame and goal, and enumerated phased building steps with an architect on contract.

**2. The VUU Board will work to transition board meetings from primarily business focused to primarily learning, skills training, mission stories, and generative discussion, focused on the mission of the congregation. Each trustee commits to spending more time offline and in advance of board meetings to read, study, generate and ask questions, and obtain answers, so that business proposals and reports may be voted on during meetings, but without taking up meeting time for related discussion.**

We will have met our goal if **one-half or more (45 minutes)** of each 90-minute board meeting includes these items, and less than half is devoted to business (reports, finance, minutes, policy detail, etc.)

**3. The VUU Board will work towards a revision to Board By-Laws and Policies, with a focus on simplification, the elimination of redundancy, and improved usability. We will commit resources to this project, including using third-party consultants to review, make and present recommendations for change.**

We will have met our goal if we have a revised, cleanly-formatted, approved set of by-laws and policies, on or before June 30, 2019, that users deem clear and usable.

**4. The VUU Board will finalize ends statements measurements. A continuation of last year's goal, the board will study "The Math of Mission," and work to create both qualitative and quantitative measurements that help to define the progress VUU is making toward fulfilling the mission and vision set forth in 2016.**

We will have met our goal if we have created a comprehensive rubric that may be used over time to show and monitor progress toward congregation's end statements, on or before June 30, 2019.

PS moves to approve the goals as detailed in DM's email of 9/27/2018 4:06PM

BF 2nds

Vote – 6-0

DM will place goals in email

9/27/18 7:21 PM - VUU CAPITAL PROJECT

MS – CC will be having 1<sup>st</sup> meeting early in October. Will need to get feasibility study done asap. The sooner board can put together a charter for the CCC the better.

Will announce membership of each committee.

Meetings should be open for people to observe

PS – has charter templates that he will send to everyone  
DM will create charters for two capital campaign committees.

9/27/18 7:26 PM – MATH OF THE MISSION

- ❖ Dichotomy of non-profits & profits. Leaves out all govt, education, & other bureaucracies.
- ❖ How do we characterize success?
- ❖ Focusing on “Possibility hunting” instead of “problem solving”.
  - Envision what VUU looks like if our end statements are reached.
  - What are our “middle level goals”? We need steps along the way to know we are heading in the right direction. “What would it look like in a year, or 2 years?”
  - This can move us along towards policy governance overall.
  - “Any hoped for difference is sufficient...” (pg. 21)
- ❖ AB – We should think about at a future retreat or meeting what would be different/our vision of what VUU would look like if end statements met.
- ❖ We could do a better job of promoting those end statements. We could do a better job of making them more visible and make sure we go back to and focus on them.
- ❖ Should we rename them from “end statements” to something less policy governance oriented?

9/27/18 7:45 PM – POLICY REVIEW

- ❖ Proxy voting not allowed by Robert’s Rules of Order.
- ❖ To proceed with allowing Proxy voting then will need to explicitly change the bylaws which will require a 2/3 majority of voting population at the meeting, so long as quorum is met.
- ❖ Discussion:
  - After discussion the BoD agrees not to proceed with pursuing Proxy Voting. Will discuss the decision in future newsletter.
  - Will attempt in the future to make the meeting accessible online (we already stream the Sunday services) and see if electronic voting for those attending the meeting remotely, could be a possibility in the future.
- ❖ Appoint Jody Freedman to Policy Committee
  - Vote: ME – proposes Jody Freeman be appointed from 2018-20 on policy committee
  - MS 2nds
  - 6-0

9/27/18 7:54 PM – VISION SUNDAY

11/4/2018

Will be after the 2<sup>nd</sup> Service with lunch provided  
Committee meeting Monday night.

- I. Information in the newsletter and on Sunday mornings.
- II. Will be sending out letters as well.
- III. Most of the communication will be by mail, but will f/u with other means.
- IV. Will be able to make pledges online just like last year.

9/27/18 7:57 PM  
Board Room – 10/7/2018 BF & KH

9/27/18 8:00 PM  
Reviewed the TO DO LIST

9/27/18 8:01 PM  
MS motions to adjourn  
DM 2nds  
Vote 6-0