

Congregation Special Meeting  
February 9, 2020

1. Meeting was called to order 12:00
  1. Tom Briggs confirmed that a quorum was present.
2. Rev. Andy Burnette opened the meeting
3. Sue Keen – Vote on By-laws
  1. Discussed changes on by-laws. It contained two parts. First, when a person is appointed to fill the term of someone who has left the Board, Leadership Development Committee, or Special Funds, the in-completed term will not count toward term limits. Second, once a person has fulfilled term limits on these committees, s/he must allow a two year period to elapse before running again.
    1. **Article VI Board of Trustees Section.VI.02 Term** The seven (7) Trustees, four of whom shall be elected in odd numbered years and three in even numbered years, shall serve for a term of two (2) years effective July 1 following election. The maximum number of consecutive full terms a person can serve on the Board of Trustees is three (3). After a total of three (3) consecutive years full terms on the Board, there must be an interval of at least one two (12) years until a member may again serve on the Board of Trustees.
    2. **Article X. Committees Section.X.02. Leadership Development Committee** After a total of two (2) consecutive full terms on the Committee, there must be an interval of at least two (2) years until a member may again serve on the Leadership Development Committee.
    3. **Special Funds Charter II. Composition.** After a total of three (3) consecutive full terms on the Special Funds Committee, there must be an interval of at least three (3) years until a member may again serve on the Special Funds Committee.
      1. The motion passed unanimously
4. Anne Schneider – VUU Budget Process
  1. Anne explained the building a budget process to the congregation.
    1. First, the budget compiler begins creation of a “working” spreadsheet for the FY 20-21 budget. (Jan/Feb). Begin with this year’s budget. This has about a dozen revenue categories and almost 75 expense categories.
    2. Next, the budget compiler and others update to get Year to Date figures on revenue (e.g., end of January). And then, the budget compiler puts together the End of Year (EOY) estimates (projections or historical projections).
    3. The budget compiler now creates a new “base budget”. About 12 revenue categories; 75 expense categories.
    4. Where does “base budget” data come from? Revenue–updates, expenses, known changes only.
    5. Board and Minister develop priorities even as the “base budget” is being prepared.... (Feb., March). New programs and expected costs, staff raises, increases in existing programs, committee meets to recommend raise for minister. This adds up, lets say, to \$50,000 MORE needed and they put that into Budget A.
    6. Now, the finance committee, minister, staff have the data they need to work on budget A. They have the “base” and priorities (Mar).

7. So, Finance, Board, Minister pare back the priorities list to get to a balanced budget (Budget B) by reducing priority list.
2. DeeAnne – Budget Status
  1. Let us know that we are doing really well on predicting the budget
  2. As to date the Revenue was balance with a 3% variation.
  3. The Expenses were balance with a .2% variation.
3. Linda Horton – Operational and Capital Campaigns
  1. The Operational Campaign is at \$419,000
  2. The Capital Campaign is at \$1,200,000
4. Barb Quijada – Capital Planning Committee
  1. Discussed and explained the congregation vision
    1. Faith Formation, remodel current sanctuary to include classrooms
    2. Fellowship, build a new sanctuary and repurpose current sanctuary to create social space
    3. Interfaith Community Outreach, connect the spaces with an oasis town square
  2. Reviewed the time line leading up to now.
  3. Letting the congregation know that the CPC will be going back to Wendell Burnette and working with him to find out what can we get with the 1.2M raised, and what can we get with 1.2M plus a bonus (say a loan or something) making it 1.5M, and of course what can we get with 2.5M (our original goal)?
  4. Open for questions.
5. Sue Keen – Adjourned the meeting at 12:50