

Board of Trustee Meeting  
Minutes  
March 26, 2020

Meeting was called to order 6:30 pm

- I. Present at the zoom online meeting.
  - I. AB—Andy Burnette
  - II. BF—Bob Fabre
  - III. DG—Debi Grande
  - IV. DM—DeeAnne McClenahan
  - V. LS—Linda Stenholm
  - VI. MW-F—Mary Wolf-Francis
  - VII. SK—Sue Keen
  - VIII. DS—David Sheh (guest)
  - IX. JF—Jodi Freeman (guest)
  - X. SR—Sue Ringler (guest)
  
- II. AB – open the meeting.
  
- III. SK – Check in
  - I. With all the chaos going with the coronavirus it sounds like we are all doing good.
  
- IV. SK – on Consent Agenda items: Prior Meeting Minutes February, Prior February Financial Reports, and Minister’s Report.
  - I. Two Motions were set forth:
    - I. Remove from last month’s minutes, in section V Plan to add youth to Board, number II: Discussed having the bylaws changed or the policy changed to reflect the youth being on the board. The Board agreed that youth should not be voting members. Strongly felt the policy should be changed. Members felt that youth can not be on Special Funds.
    - II. Remove from last month’s minutes, in section VII Finance Committee, number II: Stewardship Committee should ask the congregation to increase their pledges. Motions for both accepted by DM, seconded by DG, unanimously accepted by the board.
  
- V. DG – Thank Yous
  - I. DG requested a thank you to Izzy Hyman
  - II. LS requested a thank you to Adam Romney
  
- VI. SK – Finance Committee Recommendations to Board
  - I. Motioned for the Capital Campaign Committee (CCC) to put a hold on fundraising, and if a member requests payments to be returned to email the office. The motion was accepted by DM, seconded by DG and unanimously accepted by the Board.
  
- VII. SK – Board Leadership Event – Report
  - I. SK announced that the Leadership event will be presented by Sarah Millspaugh from UUA at the new Board retreat in August.

VIII. AB – Discussion

- I. Discussed our VUU in-person services and gathering. Should we cancel them and for how long. It was agreed that we would move services to virtual delivery until the pandemic restrictions were lifted.
- II. Next discussed our help/involvement with I-Help and the use of our sanctuary. SR informed us on how well I-Help is going in our sanctuary, and how safe it is for all of our guests in our sanctuary. In fact 2 members graduated from I-Help and have gone on. Discussed how long to host I-Help. Right now it is set till March 31. Board agreed to continue letting them use our sanctuary until further notice.
- III. Last discussed how we would handle part-time employees pay. After a discussion it was agreed to pay them through April and look into government loans and grants to continue paying staff..

IX. Board – Budget

- I. Discussed VUU renters. Coronavirus makes it hard to count on renters paying. We have to wait and see if they can pay their rent. If they can't pay, we can ask them to pay what they can. Renters bring in about \$5,700 per month.
- II. DM informed us that the budget for March is good. We have been able to build up a fair amount in reserve that we can use in a crisis situation. Our mortgage is coming up with a balloon payment in 2 years. SK suggested looking into refinancing the mortgage while the interest rates are so low. We have a good relationship with our bank so DM feel positive about this.

II. DG – Wrap-up

Action Items

- I. Thank you to Izzy Hyman and Adam Romney.
- II. AB to announce the cancellation of in-person services until further notice.
- III. SK will check on letter to UUA (Sue R. finished typing it on March 12. It was picked up at church office, scanned into a computer, signed, and sent via email on April 1 with copies to Anne Schneider, Linda Horton, Rev. Andy, and the Pacific Southwest UU District.)

X. Adjourned 7:50 pm