

July 14, 2020—Urgent Board Meeting

- Meeting was called to order 6:31 pm
- Present at the zoom online meeting (7 board members, 5 guests)
 - LB—Libby Bean
 - DG—Debi Grande
 - KG—Kevin Guhman
 - DM—DeeAnne McClenahan
 - LS—Linda Stenholm
 - PS—Pamela Swan
 - MW-F—Mary Wolf-Francis
 - JH—Jim Horton (guest)
 - LH—Linda Horton (guest)
 - SK—Sue Keen (guest)
 - LL—Lee Laskowski (guest)
 - MR - Mary Rothschild (guest)
- DM – Convene meeting and check in
- Acceptance of Agenda
 - Motion was made by DM to accept the agenda, seconded by KG, passed 7-0.
- Update on Church Administrator
 - DM informed us of the situation on the VUU’s Church Administrator position. Matthew Clark is continuing 2-days/week (M/F) through October, or until full-time CA is hired.
 - Personal committee is working on a replacement. Nancy Harrell is the chair of the Personal committee
- Interim Minister – What are we looking for?
 - DM shared what the staff and board’s input list were for the interim minister.
 - Members discussed criteria and came up with a prioritized list of skills, personality and experience requirements.
 - PS asked about the rules of getting an interim minister?
 - DM informed her there are no rules, we get to make our own rules.
 - PS asked how long does it take to get a settled minister
 - DM informed her that it is usually a two (2) year process.
 - Two guests asked to speak:
 - LH – Feels we do not need to have the UUA’s help/assisted us with getting an interim minister. Stated posting a job with UUA will be ok.
 - MR – Informed us that she has been here a long time. She is not impressed with UUA cookie cutter method that the UUA is using to solve all problem. She is strongly against using UUA’s help/assisted in getting an interim minister. Informed that the interim minister is very different from the settle minister and therefore the search to get them should be very different.

- Interim Minister – Search Committee/LDC questions
 - Questions from LDC were raised.
 - Discussed search committee ideas.
 - Discussed interim minister sub-committee, formed with PS, LB, LS, DG, MW-F, LH and MR. Making it a team of 7 members. DG agreed to convene the new committee. DM informed that Marci has the VUU zoom account and she can set up zoom meetings for us.

- New business/for the good of the order
 - DM informed that the financial info came through more positive than expected.

- Meeting Adjournment 7:53 pm

Board of Trustee Meeting
Minutes
July 23, 2020

Meeting was called to order 6:35 pm

- Present at the zoom online meeting (7 board members, Sr. Minister, 2 guests)
 - LB—Libby Bean
 - AB—Andy Burnette
 - DG—Debi Grande
 - KG—Kevin Guhman
 - DM—DeeAnne McClenahan
 - LS—Linda Stenholm
 - PS—Pam Swan
 - MW-F—Mary Wolf-Francis
 - David Sheh (guest)
 - Jodi Freeman (guest)

- AB – Mindful Opening

- DM – Adoption of the Agenda
 - DM moved to adopt this agenda, seconded by LB, passed 7-0

- DG – Who to thank
 - Kody Homes, for leading the Covid-19 team

- AB – Update from Andy re: transitions
 - Informed us that our Church Administrator Mathew is working 2-days/week (M/F)
 - Andy’s last day in the office is August 13, he will make a clean break from us.
 - Announced that he has tons of old books that he is willing to give away, contact him on it.
 - Covid-19 has created benchmarks for reopening
 - LB requested to form a technology committee. AB responded say that would be best for the new minister to handle.

- AB – left meeting at 6:56 pm

- DM – Election of Officers and liaison positions
 - DM was elected president 6-1
 - DG was elected vice-president 7-0
 - LB was elected treasurer 7-0
 - LS & MW-F were elected co-secretaries 7-0
 - DG will continue to take minutes during this meeting
 - Board Rep Capital Planning Committee and Capital Campaign Committee were voted to be deferred to a later date
 - KG volunteered for the Board Rep Finance Committee

- DG volunteered for the Policy Work Group Committee
- MW-F volunteered for the Member Linkage Committee
- LS volunteered for the Board Asses. Chair
- PS volunteered for the Ministerial Asses. Chair
- DM volunteered for the Minister's Package(s)

- Minutes to be approved
 - DM asked for a motion approve prior minutes, PS moved, KG seconded, passed 7-0
 - Finance Report to be approved
 - DM informed us that some prior Financial reports have been lost. Working on preparing year-end financials with accountant

- Update from the Interim Ministerial Committee
 - DG gave updates on Interim Minister regarding currently working on a job description. Will be presenting it to the board soon.

- Other agenda item will be moved to next month due to time limit on this meeting.

- Adjourned 8:17 pm