

Annual Meeting  
June 7, 2020

Meeting was called to order at 11:27 am

- I. Sue Keen, president of the Board of Trustees (BOT), called the meeting to order
- II. Rev. Andy Burnette, opened the meeting
- III. Interpretation of the By-laws—Sue Keen
  1. Explained the voting procedures for this meeting. Absentee ballots were mailed out and should have been returned by now. We will have an electronic ballot.
  2. LDC will be responsible for counting both the mail in ballots on the electronic ballots.
- IV. Candidates running for positions—Ken St. John
  1. Announced over a 100 paper ballots have been received.
  2. Electronic voters should use the private message to Jodi Cicirello , do not use to everyone.
  3. Member of the Leadership Development Council (LDC) who will be responsible for the ballots are: Ken St. John, Rebecca Riggs, Beverly McCormick, Lynn Demuth, Jodi Cicirello and Tom Briggs. Candidates are listed in reversed order.
    1. Board of Trustees (vote for no more than 3)
      1. Pam Swan
      2. Libby Bean
      3. Kevin Guhman
    4. For our incumbent, (vote for no more than 1)
      1. Mary Wolf-Francis (appointed incumbent)
    2. Special Funds (vote for no more than 2)
      1. David Sheh
      2. Joel Sannes (elected incumbent)
      3. Carl Anderson
    3. Leadership Development Committee (vote for no more than 4)
      1. Rebecca Riggs (appointed incumbent)
      2. Beverly McCormick (elected incumbent)
      3. Lee Laskowski
      4. Gerry Kleper
      5. Joyce Donahue
      6. Roberta Baker
      7. For our incumbent, (vote for no more than 1)
        1. Rosaland (Roz) Hawkins
    4. Ballots are 1<sup>st</sup> Board of Trustee, 2<sup>nd</sup> Special Funds, and 3<sup>rd</sup> LDC
    5. LDC members determined that a quorum was met.
  - V. Motion to approval of minutes of last prior annual meeting by Sue Keen, moved by Mary Wolf-Francis, seconded by DeeAnne McClenahan, unanimously passed
  - VI. Annual Report—Sue Keen
    1. Thanked Bob Fabre for his tirelessly acted as an matriculates pointed out-er of details that needed to be add or omit from our activities.
    2. Thank Barbara Face who came to our leadership meeting last fall to teaching to the BOT.

3. The BOT determine 3 goals.
  1. First goal was to develop a plan to include VUU youth on the BoT. Policy committee provided verbiage for a policy to include two youths between to the ages of 16 and 24 to be officious on the board for a two year term. We met this goal.
  2. Second goal was to make our VUU social justice voice more publicly known in the following two ways:
    1. A letter to various newspaper expressing our voice on the rights of transgender people.
    2. A letter to Unitarian Universalist Association (UUA) expressing our concerns about the way Todd Ekoff has been treated by the UUA. We met this goal.
  3. Last goal was that all board member would attend at lest two interface events. Due to Covid 19 this goal was not met.
4. Several member were a liaison between committees.
  1. DeeAnne McClenahan and Bob Fabre were on the Finance Committee
  2. Linda Stenholm was on the Policy Committee
  3. Debi Grande was on the Capital Planning Committee
  4. Sue Keen was on the Capital Campaign Committee
5. VUU did not hand out survey this year.
6. Two members left the BoT this year. Musette Steger who moved to Colorado and Joan Bundy who step down due to personal issues.
7. We had two Conversational Congregation Meetings this year. Last February, the congregation voted on by-law changes that clarified term limits. Special thanks to Ann Schneider who did a great job on explaining the financial basics.
8. The BoT members were thanked for their service.

VII. Report from the minister—Rev Andy Burnette

1. Thanked the BOT, the staff—which has been incredible, and other volunteers who have stepped up to help the services.
2. Social justice has been strong through the quarentine.
3. VUU has gathered more signature for Invest in ED, Prop 208, than any other congregation.
4. Due to Covid19, VUU as opened our sanctuary to the interfaith Homeless Emergency Lodging Program (I-Help). They have been continuing case work and basic care to the homeless.
5. Racial justice has been a focus of our work in an effort to pursue the path of love, justice and equity.
6. The staff had some changes
  1. Rev. Kelly Walker left us after 28 years of service
  2. Katie Seiferth joined us as our music minister
  3. Sue Ringer, our Office Administrator, who will be leaving us to join up with the Tempe Community Action Agency.
7. Combined attendance numbers in worship and Faith Formation were down in 2019.
8. Membership is stable.
9. Staff members and DeeAnne McClenahan are now taking leadership training in technology.
10. A video was shared online on how we should think in order to move VUU forward.

VIII. Financial Report—DeeAnne McClenahan

1. Due to the Covid19 the Finiancial Committee felt the need to look at all the number changes in their projections for the next fiscal year.
  1. End of year 2019-2020 Financial Status report was provided.

1. Our budget income is lower than projected (\$-25,505) and our Expense were lower than projected (\$-22,975) bringing us toe the proposed budget level.
2. A break down on the cash on hand as of April 30<sup>th</sup> was presented.
3. Our 2019-2020 online giving has gone up.
4. Our 2020-2021 Budget-Revenue was shared. With hope that we might be up a little bit more than expected.
  1. An SBA Grant of \$10,000 from the federal government.
  2. A Paycheck Program (PPE) loan/grant at \$78,000
  3. A one-time member Legacy gift of \$30,000 was provided by a VUU member.
    1. This is a total of one time income at \$118,000
5. Our 2020-2021 Budget-Expense proposal was shared
6. DeeAnne offered ‘thanks’ to the Finance Committee, the Budget Compiler, the Sr. Minister, and the Board for their help and guidance during the budget process.
7. A goal plan for the VUU Finance Committee is to review at least the budget status quarterly and adjust expenses, if needed. Any surplus will be reserved in preparation for any potential structural deficit in the fiscal year 2021-2022.
8. Motion to approve the budget by DeeAnne McClenahan, moved by Mary Rothschild, seconded by Lee Laskowski, motion is approved.

#### IX. Election Results—Ken St. John

1. For the Board of Trustees
  1. Pam Swan
  2. Kevin Guhman
  3. Libby Bean
  4. Mary Wolf-Francis
2. For Special Funds
  1. Joel Sannes
  2. Carl Anderson
3. For the LDC
  1. Rebecca Riggs
  2. Beverly McCormick
  3. Lee Laskowski
  4. Roberta Baker
  5. Rosaland (Roz) Hawkins

X. Motion to adjourn by Sue Keen, moved by Roberta Baker. We are adjourned at 12:33 pm