



# VUU's Small Grants Program!

**Got an idea that would further VUU's mission? VUU's Special Funds Committee (SFC) is accepting grant applications for 2021-2022 and all VUU staff and members are eligible to apply.<sup>1</sup>**

**Purpose of grant:** to further VUU's mission.

- To build and strengthen our community of love and friendship;
- to provide service within or to the broader community;
- to strengthen our social justice outreach programs.

**Size / Duration / Reports** – Grants can range up to a maximum of **\$10,000**. Funds should be expended within three years. Reports should be made to the committee annually, at least by June 1.

**Who May Apply?** – VUU staff or VUU members. Each application must have at least three leaders / coordinators.

**Coordination** – If the purpose of the grant is something that is part of a functioning VUU committee's or current staff member's work, the application **MUST** be coordinated with that committee or person or explain how the coordination will occur.

**Process** – The SFC committee will review applications shortly after they are received, discuss at a regular or special meeting, and report the decision to the proposer in a timely manner. Applications may be submitted at any time for the 21-22 allocation. No more than 50% of the total will be awarded by October 31; no more than 75% of the total by January 31, and the remainder by June 30. If funds remain, they will be carried over into the next year.

**Constraints** – Funds should NOT be requested for activities that are ordinarily covered in the current operating budget unless those funds have been expended or committed or need to be supplemented.

**Application (no more than three pages) (Submit via e-mail to SFC [anne.schneider@asu.edu](mailto:anne.schneider@asu.edu))**

- One page description of the project: What will be done? Who will do it? When? Why? How?
- Explain in detail how this furthers VUU's mission.
- Budget – Amount requested and what it will be spent for, and when.
- Leaders / coordinators and brief (one paragraph) description of qualifications to lead the project. Explain coordination with relevant staff or committees at VUU.
- Time line – when will you start? Key timelines.

**Examples of projects** (these are ONLY examples, and are not intended to influence or in any way direct applicants.)

- Technical upgrade (for music, on-line services, in-person services, etc.)
- Building bridges with other organizations with an emphasis on diversity outreach, and building welcoming communities within the Congregation
- Training for VUU members or staff (technical, worship, organizational, leadership, etc.)
- Outstanding speakers series for Sunday services (Who? Stipends? How? Why?)
- Publication of colorful brochures and mailing costs to promote a VUU program and its on-line presence or VUU's Sunday morning services; or stewardship program
- Building partnerships with local advocacy groups (contributions, professional zoom, brochure, socially-distanced coffee)

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<sup>1</sup> The SFC sets aside up to 4% of the value of the endowment each year to assist VUU in furthering its mission. This year, the SFC is using those funds for a small grants program. The total available is expected to be approximately **\$23,000**.