

VUU BOARD MEETING MINUTES

Thursday, October 28, 2021 4:30 PM – Zoom Online Meeting

Board Members Present: Mary Wolf-Francis, Pam Swan, Tom Briggs, Debi Grande, Kevin Guhman, Dan Sepakie
Absent: Maria Dixon

ExOfficio Member Present: Rev. Dr. Fred Wooden

Guests Present: Jim Horton (Finance), DeeAnne McClenahan (MSC, Negotiating Team)

TIME	ITEM	LEADER	PURPOSE
4:37	Meeting Called to Order	Mary	
4:38	Approved agenda	Mary	Kevin – Moved, Tom 2 nd passed 5-0
4:35	Mindful Opening	Debi	Check in and come together
4:40	Who to thank?	Tom	Ken St. John – work on landscaping, Joe Martin – special efforts beyond job expectations, Libby Bean – stepping up as tech leader DeeAnne McClenahan – organizing Office volunteers
4:45	Consent Agenda: <ul style="list-style-type: none"> • Prior Meeting Minutes • Prior Month Finance Report Approval • Minister’s Report 	Mary	Approval Moved by Pam, 2 nd by Kevin. Passed 6-0.
4:46	Governance Policy Approval (via email)	Mary, Tom	Approved 7-0 via Email.
4:50	Call for a new Board rep on CPC	Mary	Debi will take over this position from Maria .
4:55	MSC Update: Ministerial Contract	DeeAnne McC.	Reviewed Ministerial Contract proposed by the Negotiation Team. This will be included in Packet posted on UUA site on Dec. 1.: Pam moved and Dan seconded: “ I move that the Board approve a salary range for the negotiations with the Senior Minister of \$90-98,000 (for a total estimated budget of \$123-138,000), plus \$12-15k relocation expenses. I further move approval of the contract terms as presented by the Negotiating Team. Total planned leave (i.e. sabbatical, vacation, study leave), shall not exceed a four months continuous period in any given 12 month period.” This was Passed 6-0. What can the Board do to help? Answer – Improve appearance of VUU campus.
5:30	Finance Committee Update	Jim H.	Update on finances. Jim pointed out that our finances are healthy now due to

			Government PPP Loan program and one time income sources. These will not be available in the future. VUU needs to get pledges back to pre-Covid levels over the next 2 years.
5:50	Board Goals Review	Mary	Reviewed Board Goals of 2020-21.. We will discuss further at our November meeting.
6:10	Audit Update	Mary	Special Funds Committee has denied our request for funding for a 3 rd party Financial Audit of VUU. Mary and Rev. Fred will work on identifying alternate funding resource.
6:25	Action Items/wrap up	Secretary	Confirmed follow up actions from previous month's minutes. Reviewed new action items listed below.
6:34	Adjourn	All	
Calendar Items - Coming Up:			
	Next meeting: November 18 th - 4:30 PM virtual		
	Action Items	Secretary	<ol style="list-style-type: none"> 1. Mary - Draft Board Goals for 2021-22 and place on Agenda for November meeting. 2. Dan - Draft a vision statement describing the future VUU virtual community. 3. Mary - Work with Rev. Fred to determine cost and funding options for a 3rd party Financial Audit of VUU.

The Board may enter Executive Session whenever a confidential topic is discussed